

Lincoln Elementary

Anti-Bullying Policy



Belief Statement

The Lincoln Elementary community is committed to the elimination of bullying through the positive involvement and ongoing education of students, parents, and staff. It is our belief that students are not inherently bullies but rather that bullying is a learned behavior and the behaviors of the bully, the bullied, and the bystanders can be changed.

The Lincoln community is committed to the creation of a safe and caring environment for all students which promotes respect for all and to that end, we will not accept bullying behavior. A disciplinary process will be used to address any incidents of bullying behavior while still leaving the dignity of all students intact.

Characteristics of Bullying

- The issue has happened one or more times.
- The same people are involved.
- What happened was on purpose.
- It hurt either body or feelings.
- An imbalance of power occurs.

Types of Bullying

VERBAL	PHYSICAL	RELATIONAL	CYBER
Name calling/ putdowns	Hitting	Manipulating friendships	Email
Insults	Kicking	Gossip/ rumors	Social networking
Racist comments	Spitting	Exclusion	Instant messaging
Sexist comments	Pushing	Intimidation	Text messaging
Teasing/ taunting	Inappropriate gestures/ touching	Written notes	Cell phone communication
Threatening/ extortion	Tripping		Internet blogs
Harassment	Stealing		Chat rooms

Responsibilities of Members of the Lincoln Elementary Community

All members of the school community are encouraged to take advantage of any educational opportunities to become more knowledgeable about bullying and bullying issues. Each community member has a role/ responsibility in eliminating bullying.

<p style="text-align: center;"><u>Responsibilities of Staff</u></p> <ul style="list-style-type: none"> • Provide a safe and secure environment for all students free from bullying. • Respond and follow up to any incidents of bullying that come to their attention. • Check out the Know Bullying App for more Tips 	
<p style="text-align: center;"><u>Responsibilities of Parents/Guardians</u></p> <ul style="list-style-type: none"> • Report any harmful or hurtful incidents immediately. See procedures listed below. • Provide positive support to students and the school. • Promote and model kindness. • What To Do If Your Child Is Bullied Tips • What To Do If Your Child Bullies Tips 	
<p style="text-align: center;"><u>Responsibilities of Students/ Bystanders</u></p> <ul style="list-style-type: none"> • Refrain from bullying. • If you see something, say something. • Promote and model kindness. 	
<p style="text-align: center;"><u>If you see bullying...</u></p> <ul style="list-style-type: none"> • Don't be a silent witness. Say STOP! • Don't watch and laugh. • Tell a trusted adult immediately. 	<p style="text-align: center;"><u>If you're being bullied..</u></p> <ul style="list-style-type: none"> • Interrupt – Say STOP! • Tell a trusted adult immediately.

Student Reporting

Whether you have been hurt or have seen someone being hurt, you must notify an adult of this situation as soon as possible. Our goal is to prevent situations from escalating into bullying. If you are unsure of who to talk to, contact one of the adults on the list below. You are encouraged to talk to the primary contact person first as they are closest to the situation and can have the most immediate effect. If the primary contact person is not available, contact any of the people in the secondary contact list.

LOCATION	PRIMARY CONTACT	SECONDARY CONTACT
On the bus	Bus Driver	Parent Counselor Teachers Teacher Assistants/ Tutors Custodians Office Staff Assistant Principal Principal
In the hallway	Teacher	
In the classroom	Classroom Teacher	
In the gym	PE Teacher	
School grounds	Playground Supervisors	
School Activities	Teachers	
Cyber Bullying	Parent/ Counselor/ Principal	
After School	Parent/ Counselor/ Principal	

Procedures

All incidents of suspected bullying that are reported to school personnel will be investigated and dealt with using restorative practices. Students suspected of bullying-type behavior can expect a progressive disciplinary route with the goal of educating students and modifying behaviors. This may include:

- Office referral
- Documentation of information
- Contact with parents
- Referral to school counselor

With repeated or severe incidents, discipline may progress to:

- Removal of school privileges
- In-school suspensions
- Out-of-school suspensions
- Referral to the district for additional support or consequences

The welfare and dignity of all students will be respected throughout any disciplinary action taken. Supportive measures will be provided for all involved.